

WELCOME



# **Alcatel/Lucent Contractors EHS Qualification Initiative**

## Mentoring Session for Contractors and ALU Staff

Carlos Ortiz Capetillo, Director, EHS Global Deployment and Managed Services Operations  
June, 2015

# AGENDA

1. Salutation and Live meeting & Voice setup
2. Purpose of this session and background information – Carlos Ortiz or Local EHS Prof.
3. Overview of the ALU Supplier Management Process – ALU Local PSOE Representative
4. Overview of the EHS Qualification Process – Carlos Ortiz or Local EHS Prof.
5. Review of the ALU EHS Questionnaire for High Risk Suppliers and Support Information needed for Qualification – Carlos Ortiz and/or Local EHS Prof.
6. Supplementary useful information / Local EHS Prof.
7. Open discussion and Action Plans Agreed upon – All
8. Adjourn.

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Purpose of this session and background information

***TO GET ALL ALU STAFF AND CONTRACTORS FAMILIAR WITH DETAILS OF THE PROCESS, INFORMATION AND SUPPORT REQUIRED AND TO FORMALLY LAUNCH THE PROCESS WITHIN THIS REGION.***

- Our activity sector makes extensive use of Construction/Deployment to Managed Services Subcontractors. Alcatel-Lucent is moving from 60% of utilization of Subcontractors to deliver on Contract Commitments to 80% or more.
- The four major sources of serious accidents in the Telecommunications sector are (order can vary from region to region): Falls from Telecommunications Structures, Electrocutions, Vehicle Accidents and Subcontractors.
- Our operations have recently experienced fatalities associated with falls from telecommunications structures, electrocutions and vehicle accidents. A vast majority of these fatalities involved Subcontractors.
- All of these fatalities have been associated with circumventing Safety Rules, either by our resource or by an external resource (i.e., an external driver).

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Purpose of this session and background information

- ALU has developed and maintains a complete EHS Management System that supports the adequate performance of its own operations; but is now improving EHS Controls for its Subcontractors in close collaboration with the Procurement (PSOE) and Field Force Organizations.
- ALU has launched an initiative to, among other actions: adopt a Zero Tolerance Policy for EHS Breaches, qualify it's Subcontractors with an EHS criteria, supplementing the current ALU Supplier Management Program. This initiative will also be followed up in the subsequent Phase II "Field Audits".
- We are currently implementing Phase I "Initiative on Subcontractor EHS Qualification"; which includes: Identification of High Risk Contractors globally, Prioritization of Regions/countries for implementing this EHS Qualification. **All originally targeted high Risk Contractors were EHS Qualified by the end of June, 2014.**
- With this session we are initiating this Process within the **NAME OF THE COUNTRY HERE.**

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

*We never exceed speed limits or travel at speeds which are dangerous for the type of road, vehicle, or conditions.*

*We never travel in , or operate vehicles without wearing a seat belt*

*We never use a hand held phone or text while driving.*

*We never work on energized equipment or in the vicinity of high voltage power transmission lines unless qualified*

*We never work at heights without using the appropriate personal protective equipment and fall arrest systems*

*We never work under the influence of alcohol or drugs.*

*We never perform a critical lift without having a lift plan*

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

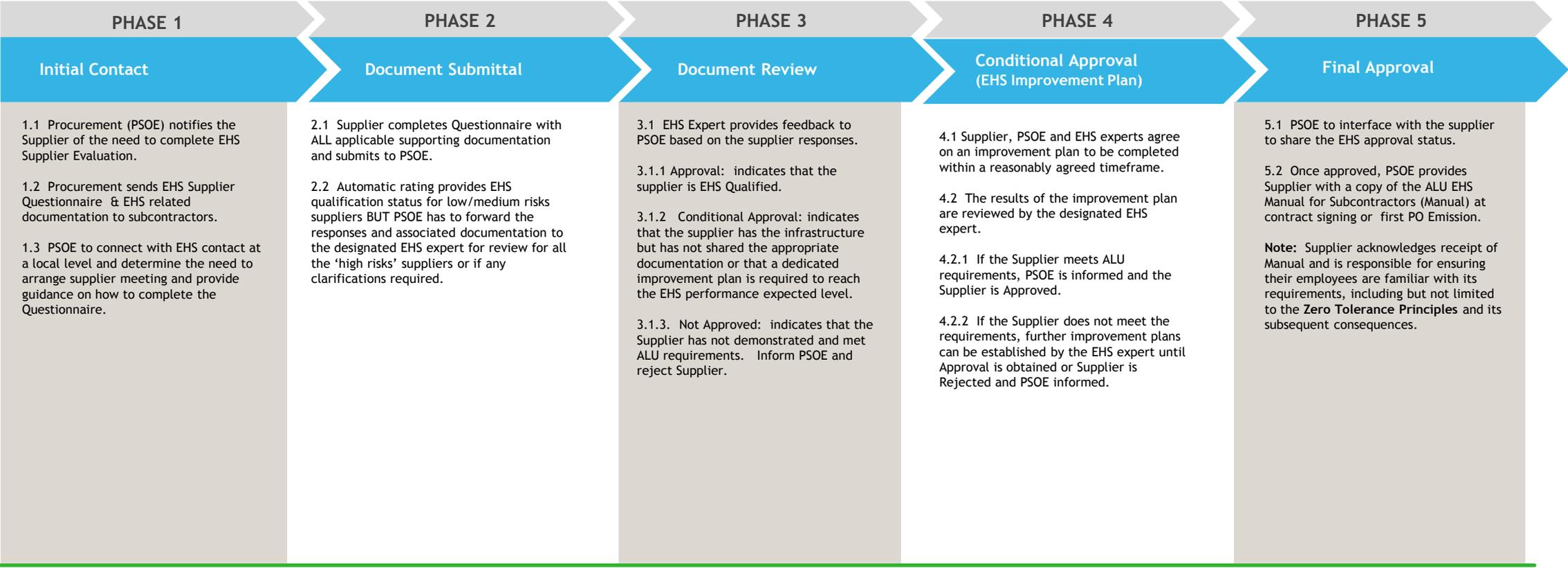
### Overview of the ALU Supplier Management Process – ALU Local PSOE Lead

Information to be either mentioned or presented by ALU Local PSOE Leader.

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Overview of the EHS Qualification Process



MOVE TO PHASE 2

LOW RISK SUPPLIER - STOP AND MOVE TO PHASE 5 IF SUPPLIER OBTAINS PASSING SCORE.

HIGH RISK SUPPLIER - MOVE TO PHASE 3

MOVE TO PHASE 4 IF CONDITIONALLY APPROVED. MOVE TO PHASE 5 IF APPROVED.

MOVE TO PHASE 5 IF APPROVED.

SUPPLIER IN CONTRACT PHASE

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Review of the **ALU EHS Questionnaire** for High Risk Suppliers and Support Information needed for Qualification



**Four Tabs: Guidance, General Section, Service Suppliers & Documentation.** Microsoft Office Excel Worksheet

**Guidance:** Identification of Supplier and ALU Contact, Timeline, Intent.

**General Section:** Policy, Management System, Compliance, Violations, Fatalities, Accident Statistics, Accident Reporting and Investigation, Personal Protection Equipment, Risk Assessment, Chemical Program, Emergency Response, Training, Next Tier Subcontractors evaluation, EHS Competent Contact data.

**Services Suppliers:** Certifications, Insurance Coverage, Site Specific Controls, Inspections, Safety Programs, Safety Meetings, Training.

**Documentation:** General Support information, for Construction/Installation Work, for Tower Climbing Services, for Electrical Services.

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Support Information needed for Qualification – General Documents

- Subcontractor EHS Policy
- Management System Certification if applicable
- Accident Reporting and Investigation process
- A Completed Field Safety Inspection for an actual job
- Personal Protective Equipment Program
- Risk Assessment program/procedure
- Emergency Response Plan
- Information on serious accidents/injuries, fatalities,
- Regulatory citations and fines
- Documentation of Site Tailgate Safety Meetings or Safety Huddles with signatures of attendees
- If your company will use subcontractors, a copy of your Subcontractor's Qualification Process

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Support Information needed for Qualification – Tower Climbing Services

- A copy of your insurance papers
- Copy of Health & Safety Manual must include Fall & Tower Climbing Program which must endorse "100% Tie-Off"/ "100% Connected" for Fall Protection / Tower Climbing
- Copy of a Completed Hazard Assessment for a site
- Copy of a Written Site Specific Emergency Action Plan
- Copy of a Completed Risk Assessment and Site Specific Fall Protection Plan
- You must provide valid Certificates for Tower Climbing & Rescue
- You must provide valid Certificates for First Aid/ CPR
- A copy of all related relevant training for the employees working on the job site

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Support Information needed for Qualification – Electrical Services

- Health & Safety Policy and Manual, must include Electrical Safety Programs
- You must provide Training Certificates for Electricians
- You must provide Training Certificates for Energy Control such as Lockout / Tagout
- A copy of all related relevant training for the employees working on the job site
- A copy of a Completed Hazard Assessment for a site
- Copy of a Written Site Specific Emergency Action Plan

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Support Information needed for Qualification – General Construction & Installation

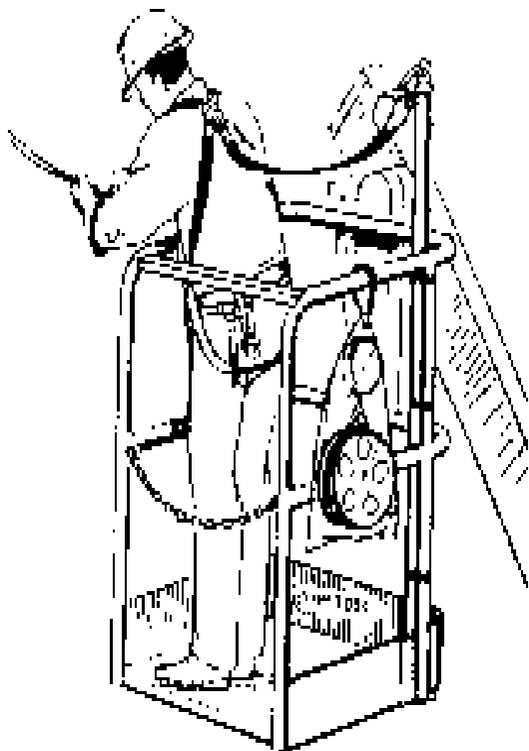
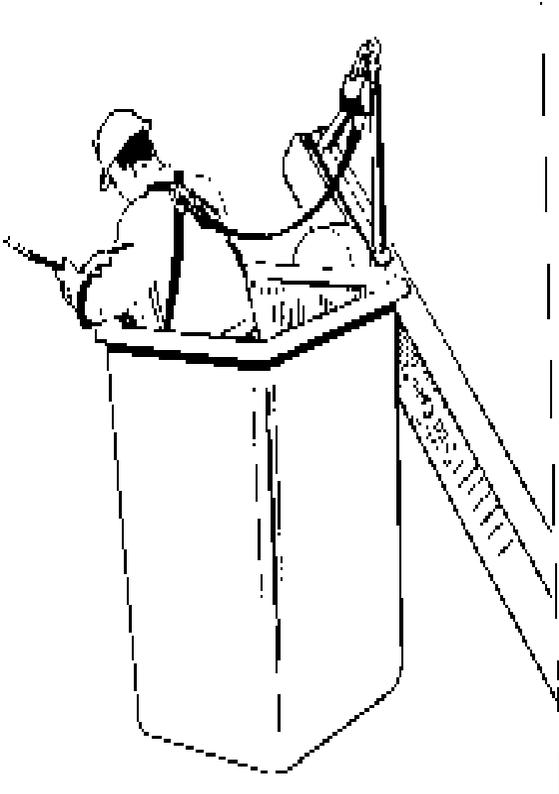
- Health & Safety Policy and Manual
- A copy of all related relevant training for the employees working on the job site (and any applicable local licenses).
- A copy of a Completed Hazard Assessment for a site
- Copy of a Written Site Specific Emergency Action Plan
- If performing medium activities for which there are qualification/certification requirements (i.e., excavations, confined space) provide the name of your Employees who have completed training and qualification.

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Supplementary useful information

- Fall Protection Equipment, not limited to Tower Climbing

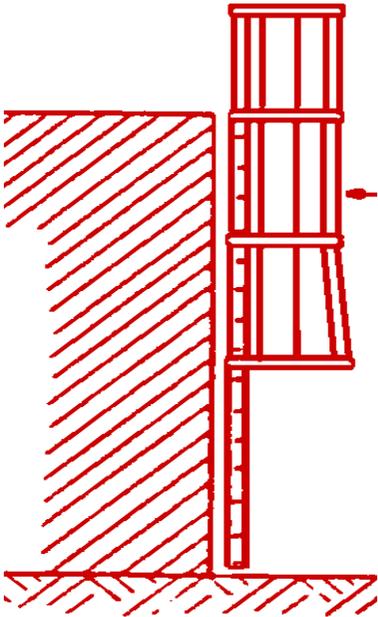


# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Supplementary useful information

- Fall Protection Equipment, not limited to Tower Climbing



Cage



Carrier Rail



# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Supplementary useful information – Local EHS Prof.

- Other Equipment



- Rescue Equipment

- First Aid-CPR Supplies

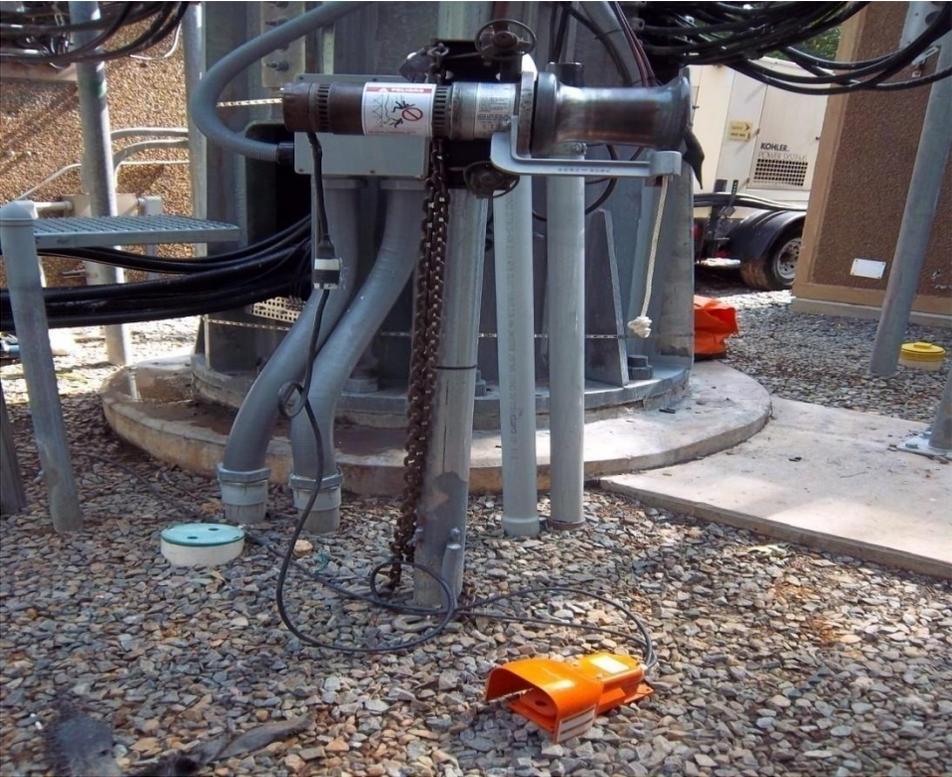
- GFCI (Ground Fault Circuit Interrupter)

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Supplementary useful information – Local EHS Prof.

- Other Equipment



Capstan



RF Monitors

# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Supplementary useful information

- Consequences of Rigging Mishaps



# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Supplementary useful information

- Crane Mishap



# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

### Supplementary useful information

- Drop Zones (Example of Signage)



# ALCATEL-LUCENT CONTRACTORS EHS QUALIFICATION INITIATIVE

## MENTORING SESSION FOR ALU SUBCONTRACTORS AND STAFF

Open discussion and Action Plans Agreed upon – All

Many thanks...

AT  
THE  
SPEED  
OF  
IDEAS™

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